

CECI Board Meeting - September 9, 2022

Location: Sanibel Community House

Attendees:

1. Maari Simcox
2. Andrea Murphy
3. Brad Andres
4. Laura Gales
5. Allyson Willis
6. Brooke Weisberg
7. Chelsea Sweiss
8. Kerra Cook
9. Matt Gaudreau
10. Bella/Ping Hu

- Reviewed agenda/PPT (saved in CECI Board Google Drive)
- Chelsea Sweiss and Matt Gaudreau unanimous vote for secretary/treasurer positions
- Budget - reviewed and discussed high-level. Next steps listed below.
- Building updates:
 - Received one quote for \$13,000 for pest control
- Sub-committee teams:
 - Parent in-school volunteering
 - Andrea
 - Brooke
 - Events (specifically November fall fundraiser)
 - Maari
 - Chelsea
 - Allyson
 - Matt
 - Andrea
 - Sponsorships
 - Laura
 - Chelsea
 - Brad
 - Bookkeeping
 - Maari
 - Brad
 - Marketing
 - Miles (website)
 - Maari
 - Matt
 - Bella (photography)
 - Grant writing
 - Laura
- Next steps:
 - SurveyMonkey for teachers

- (@maari.simcox@gmail.com to start first draft, board to review - due 10/1)
- SurveyMonkey for parents
 - (@maarisimcox to start first draft, board to review - due 10/1)
- [@Kerra Pike](mailto:@Kerra.Pike) @maari.simcox@gmail.com [@David Andres](mailto:@David.Andres) @matt.gaudreau@gmail.com to meet to discuss budget and payroll needs (within next two weeks)
 - Brad and Matt also review bank accounts and see if there is any consolidation opportunities
- @laura.m.gales@gmail.com to get additional quotes for pest control (or see if Bug the Bugs would donate their services) - due 10/1
- @maari.simcox@gmail.com [@Kerra Pike](mailto:@Kerra.Pike) to determine washer/dryer logistics (due 10/1)
- [@Kerra Pike](mailto:@Kerra.Pike) to remove Nita from bank account info and grant Brad and Matt access
- [@David Andres](mailto:@David.Andres) to determine bank account requirements for 501-c3 needs (fundraising vs. checking accounts)
- [@David Andres](mailto:@David.Andres) to discuss a donated water purifier system with Maari and Kerra
- @matt.gaudreau@gmail.com to ask Galantino family to see if they would be interested in donating photography services for October photography needs
- [@Brooke Weisberg](mailto:@Brooke.Weisberg) and [@Allyson Parzero](mailto:@Allyson.Parzero) to work on October event - note, we could consider putting out a donation basket at picnic table for families to donate to the items below:
 - Smores
 - Fire pit
 - Pumpkins
 - Painting station
 - Hay bales
 - Eco-friendly photo booth
 - Etc.
- Sub-committee teams to set up individual meetings
 - Please meet before next board meeting, and be prepared to provide updates